

DODGE/JEFFERSON COUNTY BEEKEEPER'S ASSOCIATION

CONSTITUTION AND BYLAWS

CONSTITUTION

Article I

Name

This organization shall be known as the Dodge/Jefferson County Beekeepers Association.

Article II

Mission

Its mission shall be to promote the general interests of the pursuit of honey bee culture.

Article III

Membership

Any person interested may become a member upon payment to the Treasurer of annual dues, the amount to be determined at the annual meeting.

Article IV

Officers

Section 1. The officers of this association shall be: President, Vice President, Secretary, and Treasurer. Their terms of office shall be for one year and not more than five consecutive terms.

Section 2. The President, Vice President, Secretary, Treasurer, and immediate Past President shall constitute the Executive Committee.

Section 3.

Vacancies in office, by death, resignation, or otherwise shall be filled at the next monthly meeting of the association with a majority vote.

Article V

Procedure for Amendment

This constitution shall be amended by introduction of the proposed amendment at two monthly meetings previous to the meeting at which it shall be voted upon. An amendment shall be carried by a quorum vote with a two-thirds majority. A Quorum shall consist of 10 paid members.

Article VI

Election of Officers

Officers shall be elected at the annual meeting to take place during the month of December. The officers shall take office at the January meeting following the election. A nominating committee consisting of all committee chairmen shall present a slate of candidates for the offices at the December meeting. Nominations may also be accepted at the December meeting. The candidates then selected will be voted upon at the December meeting. The successful candidates shall be determined by a majority vote.

Article VII

Dissolution of the Association

All assets held by the association, including but not limited to – honey house, bee hive colonies and colony equipment, honey extracting equipment, bank account balances and cash, computer, etc. shall be donated to another 501© organization with similar missions of the association. If any assets are sold, it must be for a reasonable amount and the proceeds shall also be donated to a 501© organization with similar missions of this association. The designated organization(s) shall be determined at the time of dissolution with a majority vote of the remaining membership at the final meeting of the association. No individual or member shall obtain personal benefit from any disbursement of assets of the Dodge/Jefferson County Beekeepers Association.

BY-LAWS

Article I Meetings

The monthly meetings shall take place on the second Sunday of the calendar month, unless otherwise designated, and the Secretary shall notify the members of the meeting date and place of meeting. Membership shall be notified of meetings by at least eight (8) days in advance.

Article II Duties of the President

It shall be the duty of the President to call and preserve order at all meetings of the association, to call for all reports of officers and committees, and to put to votes all motions regularly seconded. The President shall follow the Robert's Rules of Order when conducting the meeting. The President shall also appoint the following standing committees: 1) Finance and Budget Committee, 2) Promotion and education Committee, 3) Bee Yard and Equipment Committee, 4) Queen Committee, 5) Membership Committee, and whatever additional committees that become necessary.

Article III Duties of the Vice President

The Vice President shall preside in the absence of the President.

Article IV Duties of the Secretary and Treasurer

It shall be the duty of the Secretary to report all proceedings of the association, and to record the same, when approved; to conduct all correspondence of the association, and to file and preserve all papers belonging to the same. It shall be the duty of the Treasurer to receive the annual dues; to take charge of all funds of the association for any events, and to pay funds out upon order of the Executive Committee; to render a report of all receipts and expenditures at each monthly meeting; to take and record the name, address, and email of every member of the association; to be the keeper of the association's computer for the purpose of keeping current and historical records; to cause the Constitution and By-Laws to be printed in appropriate form and in such quantities as may be directed by the Executive committee from time to time, and see that each member is provided with a copy thereof.

Article V Duties of the Executive Committee

It shall be the duty of the Executive Committee to select subjects for discussion, appoint members/subjects to deliver presentations for each meeting, and to transact all interim business.

Article VI
Meeting Agenda

The meeting of the association shall be, as far as practicable, governed by the following order of business:

- Call to order
- Introduce guests and new members
- Reading the minutes of the last meeting
- Secretary and Treasurer reports
- Reports of Committees
- Unfinished Business
- New Business
- Discussion
- Next Meeting Date and Location
- Adjournment

Article VII
Amendments

The By-Laws may be amended by a two-thirds vote of all the paid members present at any monthly meeting.

Article VIII
Dues

The annual due shall be \$10 for first member of the family household and \$5 for each additional member of the family household. There will be no annual dues charged for members who are still enrolled as an active high school student or younger.

Article IX
Fiscal year defined

For Tax purposes, the fiscal year of the association shall coincide with the calendar year.